**CURRICULUM VITAE**

**ALEXANDER COLE**

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**PERSONAL PROFILE**

I am a hardworking individual that has a desire to work within the computing industry. I am very confident in working either within a team environment or working individually to deliver work on time to a high standard. I like programming websites and programs which allow me to develop my knowledge of computing languages. I am very confident in my work and enjoy taking on new and difficult challenges to develop not only my computer skills but also my personal skills.

In S6, I took on the role as a prefect which involved me looking after younger pupils in the school at break or lunch time and any other tasks which come up throughout the academic year. Another role that I took up was as a peer supporter, this involved supporting a computing science class in which I would assist the teacher with the lesson and help S3 pupils. This has helped me to communicate with my peers and to use my computing science knowledge to help the S3 pupils if they got stuck.

**QUALIFICATIONS**

Inverurie Academy (2011 – 2017)

Higher Business Management – C

Higher Computing Science – C

NPA Computer Games Development - Pass

National 5 Mathematics – C

National 5 Physics – C

National 4 English – Pass

**WORK EXPERIENCE**

ICT Support – Work Placement with Aberdeenshire Council

(September 2016)

During the weeks work placement, I shadowed my supervisor around the local area to schools and council offices which needed ICT support and together we looked at their particular problem and I helped to rectify them. I also undertook some practical work such as installing drivers and updates on laptops and specialist security software on iPads. Undertaking the work placement gave me an insight into the software used in ICT support and the skills required to operate within an ICT support team.

**INTERESTS**

I like to design and make programs and websites; just recently I designed a social media website for my computing science project. The website I made was well designed and functioned as it was intended to do.

**SKILLS**

Computing Skills – I am experienced in using all the basic elements of the Microsoft Office suite of software. I can code complex programs in Visual Basic and can also produce working and functioning websites with HTML, SQL and PHP.

Teamwork Skills – In S6 I took part in the Young Enterprise Scheme. I worked in a team to start a business which undertook the making and selling of scented candles. My main role within the team was in the production of the candles. I also helped to sell the finished product to the public at organised events in Aberdeen City and Aberdeenshire. This gave me an appreciation of team work and running a business.

**REFEREES**

Mr Graeme Hepburn (Guidance Teacher)

Inverurie Academy

Off Jackson Street

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